

GENERAL MEETING MINUTES
Kingston Police Community Volunteers Inc.

Date: November 23, 2005

Location: Training Room
 Kingston Police Station
 11 Queen St., Kingston

Attendance:

Executive Members:

Coordinator	Sean Donohue	(present)
Asst. Coordinator	Kevin Goodfellow	(present)
Treasurer	Phil Skinner	(present)
Secretary	Angela Reda	(present)
Eqt. Manager	Chris Phelan	(present)

Liaison Officers: Sgt. Boyles (present)

General Members Present or Sent Regrets:

Shawn Pottle Team 1	Bill Kahnt Team 2	Doug Butler Team 3	Brian Power Team 4	Mike Hanna Team 5
Shawn Pottle	Bill Kahnt	Doug Butler	Brian Power	Mike Hanna
Wilma Pettingill	Matthew Brassard	Marvin Busch	Don Mott	Herb Pangborn
Simon Berry	Mike Spencer	Gena Rose	Chris Partridge	John Loasby
	Adam Melo	David Doucette	Dawn Mitchoff	Neil Mandigo
	Debi Petrie		Gilles Ouellette	John Coon
			William Cawlishaw	Mark Snider
			Jeff Bryant	
<i>Regrets</i>	<i>Regrets</i>	<i>Regrets</i>	<i>Regrets</i>	<i>Regrets</i>
Ben Mullen	John Tsonos	Janis McNair	Jamie Graham	Heather LaRocque
Jeff Jones	Adam Slate	Mark Kirkwood	Linda Barron	James Lamb
Ashley Gow		Kory Evans		
		Shawntel Tucker		
<i>Absent</i>	<i>Absent</i>	<i>Absent</i>	<i>Absent</i>	<i>Absent</i>
Mike Lambert	Brad Normand		Blake Orr	Mike Rioux
	Vincent P.Escanlar			

Executive Present:	5
Members Present:	25
Total Present:	30
Total Members:	48
Percentage of Members Attending:	62.5 %

Meeting Called to Order:

19:00hrs

Approval of Minutes from last meeting

Approved by John Loasby
Seconded by Bill Kahnt
Carried

Announcements/Correspondence or Members Submissions

None

Patrol Updates

- 1) Sean indicated that Bill Cawlishaw and Mike Hannah were pictured in the Kingston This Week recently, regarding their assistance with police in the apprehension of a robbery suspect at the A & P Grocery Store. Their picture and story can be viewed in the lunch room of the police station.
- 2) Sean advised that Sgt. Charles Boyles has received a donation offering c/o of the KPCV from the Downtown Business Association, in return for increased patrols carried out during the holiday season throughout December. It was suggested that patrols take place during the week from 1 p.m. to 5 p.m., and also on Thursday and Friday nights and all day Saturday. Brainstorming for ideas were received from Chris Phelan and he indicated the following 4 possible parking areas for the van locale:
 - i) Princess & Clergy on Clergy in front of the church
 - ii) Princess Street in front of Reid's Furniture Store
 - iii) Montreal Street beside Odyssey Travel, and
 - iv) Princess Street in front of Rogers Cellular.

Charles stressed the importance of being mindful of the increase in I-V use in certain downtown areas while patrolling.

- 3) Once again, Sean stressed the importance of advising the Watch Commander immediately if a member is involved in an accident while on patrol. Notifying the Equipment Manager (Chris Phelan) by email or telephone that same day (next day if during the night) is also a priority.
- 4) Sean announced that as of January 1, 2006, all KPCV members will adhere to the minimum mandatory 8 hours/month patrol hours.

Some members voiced concerns relating to being penalized for insufficient patrol hours when not being able to find available members to patrol with during a specified time. It was noted that Team Leaders would rectify this issue by keeping in touch with their team members on a monthly basis. This will ensure that a notification letter regarding insufficient mandatory hours will not have to be sent out.

- 5) Sean announced that the following volunteers received their 5-year Ontario Pins recently at a special presentation at the Ambassador Hotel:

Kevin Goodfellow, Phil Skinner, Adam Slate, Marvin Busch and Mike Hanna. Congratulations!

It was noted that approximately 450 recipients were in attendance from the Kingston, Brockville, and Belleville areas.

- 6) Phil reviewed the October statistics which included: 202 patrol hours, 505 volunteer hours, 41 recovered bicycles, 5 special events and 7 Police assistance.

Equipment Updates

- 1) Sean indicated that Home Depot generously donated a Generator to be used in the KPCV Van and Brown's Vending donated a coffee maker for our use as well.
- 2) It was confirmed that all new sweaters are being distributed to all KPCV members. If you have not received one, please advise the Equipment Manager, Chris Phelan.
- 3) It has also been confirmed that the amount of \$2000 from the Bicycle Pick/Up fund has been approved for the possible purchase of Spring/Fall jackets in conjunction with our 10th Anniversary celebrations. It was noted that these jackets are for personal use and not for patrol purposes. All present volunteers approved this motion.

Treasurer Updates

None

Upcoming Events

- 1) It was stated that a few more volunteers are required for the upcoming Jingle Bell walk scheduled for Friday, December 2, 2005.
- 2) Mike Hanna will be handling the Operations Red Nose event once again this year and is looking for volunteers as soon as possible in order that CPIC'S can be processed in time. Applications can be found on the KPCV website. The event will be taking place on Saturday, December 10, 2005. It was noted that the K-Rock Radio Station will be advertising this event one week in advance, which will give the KPCV great exposure.

Miscellaneous Events

- 1) It was noted that a bicycle auction has been scheduled for December 10, 2005. Janet (in the Property Room) has requested a number of volunteers to tag and move bicycles within the next couple of days.
- 2) Sean also noted that the Bicycle Pick/Up Binder (located at the front desk of the Police station in the main lobby) has been updated to reflect 2 separate binders—one for incoming police reports on found bicycles waiting to be picked up and the second binder for processed and completed police reports by volunteers regarding bicycle pick/up.
- 3) Sean confirmed that the KPCV 10th Anniversary Committee has now been formed with 10 members including Don Mott as Chair and Angela Reda as Recording Secretary. Any ideas would be welcomed by all.
- 4) Sean confirmed this year's KPCV Festive Gathering would be held on Thursday, December 8, 2005 at the Olympic Harbour in Portsmouth Village. Cocktails will be served at 1800 hours, followed by dinner at 1900 hours. Final numbers for members and/or guests were collected, as well as menu preferences.
- 5) Angela reminded volunteers that door prizes, by way of gift certificates or small gifts from local businesses, would be appreciated by the attending Festive Gathering volunteers. Angela will collect the prizes from the volunteers and in turn will make arrangements to wrap them. Mike Hanna has also

volunteered to help out with the gathering of door prizes by passing out letters to local businesses around Kingston. Thanks for your help Mike, Debie and Heather.

6) Sgt. Boyles noted the ongoing issue of illegal dumping still occurs behind the March of Dimes facility. It was suggested that volunteers drive by and check out the area while on patrol duty.

Sgt Sgt. Boyles also noted that a temporary Policing Office is now open on Daly Street in the north end of Kingston. The office is manned by 2 police officers at designated times during the day. Sgt. Boyles stressed the KPCV's role is simply to walk through the area and continue to be the ears and eyes of the police only.

7) It was also noted by Bill Kahnt that there has been mischievous behaviour, including damage to property, in the Worthington Park area and patrols in this area would also be appreciated as well.

Guest Speaker

Jackie Crookes, Co-Chair of the Health and Safety Committee with the Kingston Police, presented a very informative short video on WHIMIS and Dangerous Goods Training to the members. The video outlined the proper procedures that everyone should be made aware of when coming onto a contaminated site. Information Brochures were distributed as well as a copy of the 2004 Emergency Response Guidebook, outlining placards on certain highway vehicles if chemicals are on board. A copy of the ERG can be found in the KPCV vehicles if required.

Motion to Adjourn Meeting

Motioned by Shawn Pottle
Seconded by Doug Butler

Carried

Meeting Adjourned

Meeting was adjourned @ 20:20 hrs.

Date/Time/Location of Next Meeting

In lieu of the December 2005 meeting, the KPCV Festive Gathering will be taking place. The next scheduled meeting will take place on January 25, 2006 @ 19:00 hrs.

<p>"HAVE A SAFE AND HAPPY HOLIDAY SEASON TO ALL KPCV MEMBERS AND FAMILIES "</p>
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